



Oak Creek Fire Protection District Special Board Meeting Minutes Aug 08 2023

Call to order

A meeting of Oak Creek Fire Protection District was held at 131 E Main Street Oak Creek CO on Aug 8, 2023

Attendees

Attendees included David Park, President; Mike Roach (over phone), Secretary; Eric Kimsey, Member.

Members not in attendance

Members not in attendance included: Dana Christensen

Approval of minutes

The minutes of the following meetings were reviewed and approved:

July 20, 2023

Financial Review

Karrie Littman presented the Board with the current Financial Statements and reported that the money continues to be a little tight while the District is waiting on the reimbursements for the Fire Deployments from the State. David Park had a question on the Payable to Town of Avon and the Chief explained that the District now has a contract for vehicle maintenance with Avon. He also asked about the EMS billing write off and Karrie said she would meet with the auditor and get the logistics of this task. The Board approved the financials.

Board of Directors Update

Dwayne Osadchuk was presented to the Board and the District recommended choice to fill the open Board seat. Dwayne is a business owner and landowner in the District. He owns the Lucky 8 Ranch and has served on other Board of Directors in the past and is believed to bring experience and common sense to the District seat. The Board unanimously approved this appointment and Dwayne was sworn in.

Donated Land for Fire Camp

Chief Glauthier has been in discussion with a landowner in the Oak Creek Canyon and he has agreed to donate 4 acres to the District for a possible new home for the Wildland Mitigation Crew next year. The Chief will be working on the details of this acquisition in the upcoming weeks.

New Grant Writer

The District has hired a part time Grant Writer- Samantha (Sammy) Herling to assist in the identifying, writing and acquiring of grants for the District.

Acquisition of New Utility Trucks

Chief Glauthier updated the Board on the approval of funding to acquire 4 trucks for the District to lease from Municipal Asset Management. The trucks should be in District over the next week or so and the accessories have been ordered.

Along those same lines, The Chief informed the Board that the District was awarded a grant for a new, much needed Ambulance. It is for 50% of the anticipated cost of \$125,000. The District has 3-4 months to accept this money, so we will be working on avenues to come up with the match.

Board Member Mike Roach voiced concern about the presentation and approval of the purchase of the new vehicles at the last meeting. He thought the consideration time was too short and the opportunity to question and seek advice from experts regarding the new debt was not available. He proposed that a process for large purchased needed to be in place so this fast-paced action would be avoided in the future.

Chief's Report

- **Crew & Calls:** The Chief reported that the District has responded to a few fire calls, one while the Mitigation crew was working with the Forest Service and a tornado was present, another was a man-made fire in Stagecoach where the only casualty was an Alexis. The EMS calls are down for the year.
- The Mitigation Crew has secured contracts with the Sanctuary, Ski Hill and Youngs Peak along with a chipping program.
- Deployments have been busy, and we have Kyle currently in Gunnison and available on the board.
- **Fire Camp/Bible Camp:** Jim Scrafford, Project Manager for the Fire Camp is currently trying to schedule a meeting with the Routt County Commissioners to discuss the future housing for the Mitigation Crew.

- Impact Fees- Hiring a consultant- The Chief would like to hire a consultant to perform the study that will give the information to move forward on the process of implementing impact fees to the developers that are moving forward on a few large projects in the District. There was discussion but no action was approved

David Park has a couple of questions regarding the new Website and the Chief said it was very close and that he would make it priority to get it up and running. He also asked about the auto aid with Yampa Fire and the Chief said he had not heard from Chief Cox but that the two Districts are working together on calls that are appropriate and it seems to be working.

Community Input

None to report

Adjournment

7:36 pm

President- David Park

Date of approval