



# Oak Creek Fire Protection District Special Board Meeting Minutes Oct 24 2023

## Call to order 6:33 pm

A meeting of [Oak Creek Fire Protection District](#) was held at [131 E Main Street Oak Creek CO](#) on [Oct 24, 2023](#)

## Attendees

Attendees included [David Park, President](#); [Mike Roach, Secretary](#); [Eric Kimsey, Member](#); [Dwayne Osadchuk, Member](#).

## Members not in attendance

Members not in attendance included: [Dana Christensen, Member](#)

## Approval of minutes

The minutes of the following meetings were reviewed and approved as edited:

Sept 12, 2023

## Financial Review

Karrie Littman presented the Board with the current Financial Statements and reported that the Fire Billing Revenues have been arriving, but it was reiterated that money will be tight around Jan/Feb of next year before the tax revenues begin for 2024. The main checking account will be moved to Yampa Valley Bank in the next week, this is a condition for the line of credit that was established last year for deployment payroll needs. The Board approved the financials.

Chief and David Park reported on the tax revenue ballot issue Prop HH & the recent community meeting regarding the District's anticipated revenue increase next year. It was stated that when Prop HH was being developed, the Fire Districts and Special Districts had no voice in the discussion that was going to impact them significantly. There is good and bad information being distributed throughout the county regarding this ballot issue. The District hopes the citizens educate themselves thoroughly before acting. No decision was made regarding the stance of the Board on this issue at this time.

Grant Update- Ian Satterfield reported that the Grant Writers, Keynon Shephard, and Sammy Heiling have submitted grants for mitigation in the next upcoming years with the local Pastime

Ranch for \$318,000 and the Ski Hill for \$449,000. Also submitted was one for the Chipper Program which will be working with Stagecoach SPOA and to be expanded to District wide and cover the labor costs and a new chipper for the work. The CWPP, currently District wide, will be expanded to County wide. SPOA is anticipated to move to a self-managed model so will be looking to the District for mitigation work- the homeowners who have worked on the project will be applied as In-Kind contributions for the grants.

Medical Insurance Discussion- Ian opened the discussion of the option for the District for upgrading the insurance for the District. Ian, Captain Reilley, and Karrie have reviewed many policies with the current carrier CEBT and a Public Sector company PSHCG and presented comparisons for the Board to contemplate. An in-depth discussion occurred with everyone agreeing both are good choices. The Board directed Karrie to confirm that the service provider list of the new company would be comparable with the current one. This one is the most attractive due to the good benefits for the employees and a cost saving to the District.

## Financial Purchases and Contract Limits

The Document, Submission of Significant Commercial Transactions for Board Review, was presented to the Board.

## Fire Camp Update

Jim Scrafford reported that he met with Kyle Collins of the Discovery Group of the proposed Ski Hill in Stagecoach and that the agreement between Wittmeyer, Discovery and the District is in Wittmeyer's hands now and should be delivered to the District's attorney very soon. The Civil Engineer dept of Discovery is working on the site and infrastructure of the site and hoping to have that complete very soon. Routt County Planning is good with the site and since the process is moving along, could grant administrative approval for an extension of the move of the man camps to this site if a few more days is needed to make this happen. RW Trucking will be moving the trailers with a 7-day lead time, which is currently set for Nov 1<sup>st</sup>. Reclamation of the current location will be done once the work is completed.

## Housing Crew in Oak Creek- Solution in Sight!

The apartments above the laundry in Oak Creek are being remodeled with the intent of renting them to the District for the purpose of housing the on-duty crews in Oak Creek. This will provide a much better response time for the residents of Oak Creek and the residences north of the town. This a very exciting development and a solution to a long enduring problem for the District. The remodel is expected to be completed by Jan 2024.

## Chief's Report

- Crew & Calls: The Chief reported that the District has responded to a couple of stove fires and a water heater in a trailer fire over the past couple of weeks, successfully. The EMS

calls have been lower than in the recent past. The District did experience its first 5 call day in the District's history. The Gravel Bike Ride was discussed, and changes are needed for the race next year. The crews are training for the winter driving accident season that will be coming soon.

- The Mitigation Crew has been busy working the contracts with the Sanctuary, Pastime Ranch, Ski Hill and SPOA along with a chipping program.
- Deployments have taken Brady to Oregon as a Sawyer Boss for two weeks. Another call came in from southern CO, but we could not deploy because our dispatch center was closed for the season. The District will be working with the Forest Service on pile burning this winter.

## Community Input

- None

## 2024 Budget Discussion

The Board discussed the updated budget, which could include staffing increases, CalFire engine purchases, Red Metal contract, tax revenue for 2024 and other items. More discussion will commence.

## Adjournment

10:06 pm

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President- David Park

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Date of approval