



Oak Creek Fire Protection District Special Board Meeting Minutes Sept 12 2023

Call to order

A meeting of [Oak Creek Fire Protection District](#) was held at [131 E Main Street Oak Creek CO](#) on [Sept 12, 2023](#)

Attendees

Attendees included [David Park, President](#); [Mike Roach, Secretary](#); [Eric Kimsey, Member](#); [Dwayne Osadchuk, Member](#).

Members not in attendance

Members not in attendance included: [Dana Christensen, Member](#)

Approval of minutes

The minutes of the following meetings were reviewed and approved:

[Aug 8, 2023](#)

Financial Review

Karrie Littman presented the Board with the current Financial Statements and reported that the money continues to be a little tight while the District is waiting on the reimbursements for the Fire Deployments from the State to catch up on the paid expenses of the deployments. David Park again asked about the EMS billing write off and Karrie said she would meet with the auditor and get the logistics of this task. There was also a question on the internet and the Chief said he may be looking into another provider, since the cost has increased. The Board approved the financials.

Financial Purchases and Contract Limits

The Document, Submission of Significant Commercial Transactions for Board Review, was presented and discussed in length. The thresholds that would need Board approval were:

- [Contracts for services \\$10,000 or more](#)
- [Purchases \\$10,000 or more](#)

- Sales of Assets- Value of \$10,000 or more
- Capital Projects, including Contracts for Professional Services or Construction Contracts of \$10,000 or more
- Change orders related, or not, to District Operations that exceed 10% of the approved amount

The approved document will be presented at the next Board Meeting.

Donated Land for Fire Camp

Chief Glauthier has been in discussion with the Stagecoach Ski Hill. They may have a possible piece of land to place the camps. The estimated cost to move them would be \$15-20,000. More updates at the next meeting.

Housing Crew in Oak Creek

The District is continually searching for a possible home to house the on duty fire fighters in Oak Creek. The District realizes the importance of having the crew in Oak Creek for improved response times to calls. More updates at the next meeting.

Chief's Report

- Crew & Calls: The Chief reported that the District is expecting an increase in calls over the next few weeks due to hunting season beginning. It is drying out and wildland fires may become evident.
- The Mitigation Crew has been busy working the contracts with the Sanctuary, Pastime Ranch, Ski Hill and SPOA along with a chipping program.
- Deployments have taken the Tender and a FF to Louisiana for a 21 day roll. The crews that were in California are back and, on the board, again. Looking to send 2 engines to Minnesota in October.
- New Website is up!
- EMS Supplement was approved for \$95,000. This is the contribution of the State to help cover the EMS billing that is written off due to Medicare/Medicaid practices.

Community Input

- A member of the community asked about the increase in the property taxes and if the District would be lowering the mil levy to assist in the impact to the community. The

Chief explained that the District is trying to find housing in Oak Creek for the on-duty crews and the cost of payroll, equipment and training is such that this increase in revenue to the District is needed to make the vision of a full time fire department a reality. The District also explained that the deployment and mitigation work is in place to help supplement the structure side of the District. The community member said they would like to see the budget and income/expense reports and it was told that they are available for anyone to see.

Executive Session- Budgets & Housing Development Issues

The Board went into Executive Session to discuss the Budget and Personal.

Budget Workshop is scheduled for Oct 28th 2023

Adjournment

9:38 pm

President- David Park

Date of approval